

## Call for Nominations, Spring 2017

The Self Graduate Fellowship (SGF) offers a special opportunity for students seeking a Ph.D. at the University of Kansas. Admitted Ph.D. students may be nominated by their department for this award. The SGF supports outstanding doctoral students in biological and biomedical sciences, business, economics, engineering, mathematics, pharmaceutical sciences, and physical sciences at the University of Kansas. We seek nominations from eligible departments for application who will begin work on a Ph.D. in the fall semester of 2017. Some currently enrolled KU graduate students may also be nominated. Students who have been enrolled more than one year in a Ph.D. program at the time of nomination are generally not eligible. Contact the SGF office if you have questions.

*Nominations must be submitted by noon on February 1, 2017.*

*Please note that student personal statements should be sent directly to departments and should be included in the nomination file.*

### Award and Program

Self Graduate Fellows receive a support package that exceeds \$165,000. New Self Graduate Fellows for 2017-2018 will receive \$30,500 each year for four years. Payment is through appointment as a graduate research assistant, or occasionally as a graduate teaching assistant. The fellowship also covers tuition, fees, and the employer's share of student health insurance costs. Fellows also receive a development program.

The Fellow Development Program is a distinctive feature of the fellowship. It provides general education and training in communication, management, and leadership to assist Self Graduate Fellows in preparation for future leadership roles, complementing the specialized education and training provided in Ph.D. programs. Fellow Development Program topics include oral and written communication, media communication, negotiation, teamwork, advocacy, ethics, leadership, business planning and development, financial management, human resources management, and project management and support.

Program activities include two week-long skill sessions, biweekly luncheons, communication coaching sessions, lectures on public policy topics, and a government and science policy seminar in Washington, D.C. Fellows are expected to participate in the Fellow Development Program for four consecutive years. The time commitment is approximately 80 hours each year, plus preparation and travel time.

### Nomination Guidelines

#### *Who to nominate*

We seek individuals whose academic preparation, vision, and commitment to career goals match the Self Graduate Fellow profile. SGF guidelines direct the Board of Trustees to select an entering class with a variety of career goals in the private sector, government, or higher education. No more than 20 percent of offers will go to students who indicate a preference for higher education.

Nominees must be U.S. citizens. Nominees must have received their first bachelor's degree within the last eight years. Students who are invited to interview must submit proof of U.S. citizenship prior to the interview.



### *Self Graduate Fellow profile*

Please read this paragraph thoroughly because the success of nominations - both the written portion and the oral interview - depends on the nominee's response to how he or she fits these traits.

The ideal candidate possesses unusual motivation, passion, and potential to make significant contributions to his/her profession and to society. In addition to a strong academic record, he or she has leadership, communication, and decision-making skills. He or she displays personal attributes that include self-awareness, emotional maturity, initiative, tenacity, energy, vision, risk-taking, and interpersonal effectiveness. The ideal candidate is interested in the Fellow Development Program.

### *How to nominate*

Please send the "Information for University of Kansas Self Graduate Fellowship (SGF) Nominees, Spring 2017" document to your nominees as soon as they have been identified. It contains directions for the SGF personal statement, which is one of the most important documents in the nomination process. The nomination file submitted by the department should include the SGF cover sheet provided in this document, the student's SGF personal statement and waiver form, a letter of nomination from the department, copies of the candidate's KU graduate school application, transcripts, GRE scores, application statement (to the department), resume, three other letters of recommendation, plus any other supporting materials from the department.

### *Selection process overview*

Nominations are due by noon on February 1, 2017. Please note that nominations will be submitted electronically through Admit. Nomination files are reviewed by a team of faculty members and SGF staff. A thorough nomination file is very important. The SGF Board of Trustees reviews recommendations from the evaluation team and will decide who to invite for an interview. A brief telephone interview may also be used in the initial review.

Students selected for interviews will receive invitations by February 16, 2017.

Interviewees will be invited to campus to visit departments and interview for Self Graduate Fellowships, February 27-March 3, 2017. The SGF will reimburse departments for travel costs and some recruitment expenses. The deadline for acceptance of offers is April 15, 2017.

For more information, visit the SGF website [www.selfgraduate.ku.edu](http://www.selfgraduate.ku.edu); contact the Self Graduate Fellowship office.

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## Self Graduate Fellowship Nomination Cover Sheet, Spring 2017

Nominating department \_\_\_\_\_

Name of nominee \_\_\_\_\_

Current address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Telephone \_\_\_\_\_

Proposed mentor \_\_\_\_\_

Email \_\_\_\_\_ Telephone \_\_\_\_\_

GRE score and % (if available) \_\_\_\_\_  
Verbal Quantitative Analytical

Undergraduate institution \_\_\_\_\_ Degree \_\_\_\_\_

Year degree awarded (anticipated) \_\_\_\_\_ GPA \_\_\_\_\_

Please note the date of your first bachelor's degree. Must be between 2009 and 2017.

Graduate institution \_\_\_\_\_ Degree \_\_\_\_\_

Year degree awarded (anticipated) \_\_\_\_\_ GPA \_\_\_\_\_

Date of first graduate enrollment at KU \_\_\_\_\_ KUID \_\_\_\_\_

Is student currently a KU graduate student?  Yes  No Degree sought \_\_\_\_\_

Date of first KU graduate enrollment \_\_\_\_\_

Please contact the SGF office if student is in the first year of a Ph.D. program.

Other support or other fellowship awarded or applied for? Please list. \_\_\_\_\_

Is student a U.S. Citizen?  yes  no *Nominees must be U.S. citizens.*

Note: Each nomination should be submitted separately.

(Continued)

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**Self Graduate Fellowship Nomination Cover Sheet (*continued*)**

**Each nomination file should include the information below, in the order listed:**

- 1. Copy of KU graduate school application.
- 2. Student resume  
This resume should highlight experiences, as opposed to a traditional academic vita. Significant achievements from work, volunteer projects, school, research, extracurricular activities, travel, and life experience should be listed.
- 3. Application statement from student to department (if required).
- 4. Copy of transcripts of all college or university work.
- 5. Copy of GRE scores. ( Please check here if department does not require.)
- 6. Letters of recommendation for admission.
- 7. SGF Cover Sheet. (For use by departments that do not have access to the KU-Lawrence Admit system.)
- 8. Student's Self Graduate Fellowship personal statement.
- 9. Student's Access Waiver Form.
- 10. Letter of nomination from department. This may come from the chair or other faculty member.
- 11. Three letters of recommendation. (New letters should be submitted on letterhead.)

***For new Ph.D. students***

- These may come from the Ph.D. application file. However, one or two letters that address Self Graduate Fellow attributes will be more informative in considering the nomination. Letters may come from individuals identified by the students.

***For currently enrolled first-year Ph.D. students***

- At least one letter from a current KU faculty member.
- Other letters may come from the Ph.D. application file. However, one or two letters that address Self Graduate Fellow attributes will be more informative in considering the nomination. Letters may come from individuals identified by the students.

Prepared by \_\_\_\_\_ Email \_\_\_\_\_

Telephone \_\_\_\_\_ Date \_\_\_\_\_

Graduate Director Signature \_\_\_\_\_

**Deadline: February 1, 2017, noon**

For more information, visit the SGF website [www.selfgraduate.ku.edu](http://www.selfgraduate.ku.edu); or email [sgf@ku.edu](mailto:sgf@ku.edu).



## **Information for University of Kansas Departments, Spring 2017**

### **SGF Personal Statement**

Students should submit their SGF personal statements to the nominating department. This will allow departments to have access to additional information as they compile the nomination file. Departments may set their own deadlines for this statement. Nominations are due February 1, 2017.

### **Student Resume**

All nominees for 2017 must submit a resume. This should be distinguished from a traditional academic vita. This document should highlight experiences and significant achievements from work, school, volunteer projects, and extracurricular activities. Awards and honors, and research experiences should be listed. Memberships and offices held should be noted as well.

### **Letters of recommendation**

The SGF office recognizes the identification is key to successful nomination of a potential Self Graduate Fellow. It is easier to write a letter if the individual is known to a department through an REU program, professional association, or other means.

Departments, if possible, are encouraged to contact students who apply to the Ph.D. program. This may give the department the opportunity to more aggressively recruit the candidate and get additional information regarding the student's wider range of experiences. Departments may choose to ask the student to contact someone outside of higher education to write a letter of recommendation. The person being asked to write the letter may be given the following:

Outstanding Ph.D. students may be nominated for the prestigious Madison and Lila Self Graduate Fellowship. Please describe this individual's motivation, passion, and potential to make significant contributions to his/her profession and to society. A successful nominee will have strong record of leadership and decision-making skills. He or she will display personal attributes that include self-awareness, emotional maturity, initiative, tenacity, energy, vision, risk-taking, and interpersonal effectiveness.

Departments may also choose to add a similar statement on their own application forms.

### **Goal for Nomination Process**

Please note that all files will be submitted electronically through Admit. It is our goal to have the nomination file accurately reflect the student's fit for the Self Graduate Fellowship. In that light, we anticipate interviewing around 25 students. There are currently 32 Self Graduate Fellows.

We thank you for your efforts.

Please direct questions to [sgf@ku.edu](mailto:sgf@ku.edu).